

BTAC – Q2 Finance Report for 2025-26

Finance Summary

- The forecast shows a deficit position of £15,042 as of 30 September 2025.
- The anticipated reserve balance as of 31 March 2026 is £275,057.

Table 1 details the financial summary outlining the expenditure incurred for BTAC, detailing key service areas and associated budget allocations.

Table 1 – Financial Summary					
Service	Approved Budget 2025/26 £	Spend to 30/09/2025 Q2 £	Outturn 2025/26 at Q2 £	Variance (under)/ over Q2 £	Comments on main variances at Q2
Open Spaces & Play Areas	111,373	66,063	127,021	15,648	Maintenance of play equipment and employee costs moved from Events.
Allotments	(580)	(1,562)	(615)	(35)	Additional rental income.
Central Park	192,224	93,950	182,850	(9,374)	Savings on utility costs and gate locking service not in operation.
Public Conveniences	168,129	89,953	182,336	14,207	Door replacement required and associated costs including loss of income.
Events	160,128	47,391	145,253	(14,875)	Employee costs moved to Open Spaces and additional income for space hire.
Town Centre Maintenance	114,519	55,607	116,500	1,981	Savings on utility costs and impact on pay award
Administration	58,296	8,583	30,755	(27,541)	Primarily related to the street cleaning service review.
Net Expenditure	804,089	359,985	784,100	(19,989)	
Council Tax Income	(769,058)	(384,529)	(769,058)	-	
Net Total	35,031	(24,544)	15,042	(19,989)	
Efficiency Savings Target	(35,031)	-	-	35,031	
(Surplus)/Deficit for the year	-	-	-	15,042	

Table 2 details the current and forecasted reserve levels for BTAC, with an anticipated position as of 31 March 2026.

Table 2 – Reserve Balance	
Description	£
Reserve Balance as of 1 April 2025	(293,825)
Less: Current Projected Planned Spend:	
Empowering Healthy Communities Grants remaining balance	-
Small Grants Balance from Prior Years	3,726
	(290,099)
2025/26 Forecast Deficit	15,042
Forecast Reserve Balance as of 31 March 2026	(275,057)

Based on the Section 151 Officer's recommendation, the minimum required reserve balance is set at £70,000.

Table 3 details the forecast outturn for maintaining and managing the Open Spaces and Play Areas within the BTAC area for the 2025/26 Financial Year Outturn as of 30 September 2025.

Table 3 – Open Spaces & Play Areas					
Account	Approved Budget 2025/26 £	Spend to 30/09/2025 Q2 £	Outturn 2025/26 at Q2 £	Variance (under)/ over Q2 £	Comments on main variances at Q2
Employee Costs	6,060	6,773	12,746	6,686	Movement of roles from events.
Premises					
Repairs & Maintenance	3,840	1,920	3,840	-	Repairs & Replacements for Play equipment
Premises Insurance	60	30	60	-	
	3,900	1,950	3,900	-	
Transport					
Car Allowances	10	-	10	-	
	10	-	10	-	
Supplies & Services					
CCTV Camera Maintenance	2,060	-	2,060	-	
Maintenance of New Play Equipment	1,000	7,611	10,000	9,000	
Professional & Contractor Fees	1,190	1,152	1,152	(38)	
Insurance	40	20	40	-	
	4,290	8,783	13,252	8,962	Annual inspection costs
Third Party Payments					
Grounds Maintenance	94,770	47,385	94,770	-	
	94,770	47,385	94,770	-	
Support Services					
Property Services Support	1,673	837	1,673	-	
Recharge					
HR & Payroll Recharge	670	335	670	-	
	2,343	1,172	2,343	-	
Income					
Other Income	-	-	-	-	
	-	-	-	-	
Grand Total	111,373	66,063	127,021	15,648	

Table 4 details the forecast outturn for the management of Allotments located within the BTAC area for the 2025/26 Financial Year Outturn as of 30 September 2025.

Table 4 – Allotments					
Account	Approved Budget 2025/26 £	Spend to 30/09/2025 Q2 £	Outturn 2025/26 at Q2 £	Variance (under)/ over Q2 £	Comments on main variances at Q2
Supplies & Services					
Development	255	-	255	-	
	255	-	255	-	
Support Services					
Management & Administration Support	1,385	693	1,385	-	
	1,385	693	1,385	-	
Income					
Rental Income	(2,220)	(2,255)	(2,255)	(35)	Additional rental income.
	(2,220)	(2,255)	(2,255)	(35)	
Grand Total	(580)	(1,562)	(615)	(35)	

Table 5 details the forecast outturn for the operations of Central Park for the 2025/26 Financial Year Outturn as of 30 September 2025

Table 5 – Central Park					
Account	Approved Budget 2025/26 £	Spend to 30/09/2025 Q2 £	Outturn 2025/26 at Q2 £	Variance (under)/ over Q2 £	Comments on main variances at Q2
Premises					
Repairs & Maintenance	3,730	1,865	3,730	-	New utility rates received. Reduction in charges.
Electricity	4,500	881	4,000	(500)	
Water	316	18	100	(216)	
Premises Insurance	1,260	630	1,260	-	
	9,806	3,394	9,090	(716)	
Supplies & Services					
Birds	663	195	660	(3)	Gate locking service not in operation, ceased Aug 25.
Gate Locking Service	16,983	8,250	8,250	(8,733)	
	17,646	8,445	8,910	(8,736)	
Third Party Payments					
Trade Waste Contract	1,480	740	1,480	-	
Grounds Maintenance	164,100	82,050	164,100	-	
	165,580	82,790	165,580	-	
Support Services					
Communication & Marketing Recharge	341	171	340	(1)	
Property Services Support Recharge	2,676	1,338	2,680	4	
	3,017	1,509	3,020	3	
Income					
Rents – Kiosk	(3,825)	(2,188)	(3,750)	75	
	(3,825)	(2,188)	(3,750)	75	
Grand Total	192,224	93,950	182,850	(9,374)	

Table 6 details the forecast outturn for operating the Public Conveniences within the BTAC area for the 2025/26 Financial Year Outturn as of 30 September 2025.

Table 6 – Public Conveniences					
Account	Approved Budget 2025/26 £	Spend to 30/09/2025 Q2 £	Outturn 2025/26 at Q2 £	Variance (under)/over Q2 £	Comments on main variances at Q2
Employee Costs	122,800	65,252	118,763	(4,037)	Agency costs for vacant post until 30/11/25.
Premises					
Repairs & Maintenance	7,650	3,825	9,250	1,600	Door replacements for Central Park and Wide Bargate PCs Usage higher than anticipated. Usage higher than anticipated.
Electricity	4,090	2,071	5,710	1,620	
Water Rates	18,350	7,789	24,350	6,000	
Premises Insurance	1,540	770	1,540	-	
Depot/Office Accommodation	580	290	580	-	
	32,210	14,745	41,430	9,220	
Transport					
Vehicles	5,560	2,780	5,560		
Car Allowances	30	-	30	-	
	5,590	2,780	5,590	-	
Supplies & Services					
Clothing	500	124	500	-	Increased prices for suppliers.
Materials	5,000	4,084	9,000	4,000	
Mobile Phones	70	11	70	-	
Employee Insurance	900	450	900	-	
Cash Collection Service	510	1,086	2,642	2,132	Changes in cash collection arrangements.
	6,980	5,755	13,112	6,132	
Third Party Payments					
Grounds Maintenance	4,150	2,075	4,150	-	
	4,150	2,075	4,150	-	
Support Services					
Communication & Marketing Recharge	170	85	170	-	
Finance Recharge	7,020	3,510	7,020	-	
HR & Payroll Recharge	5,590	2,795	5,590	-	
	12,780	6,390	12,780	-	
Income					
Sale of Keys	(61)	(4)	(20)	41	Loss of income due to Central Park vandalism in addition to the underachievement from Q1.
Fees & Charges	(16,320)	(5,881)	(12,310)	4,010	
Other Income	-	(1,159)	(1,159)	(1,159)	Additional hours from events.
	(16,381)	(7,044)	(13,489)	2,892	
Grand Total	168,129	89,953	182,336	14,207	

Table 7 details the forecast outturn for Events within the BTAC area for the 2025/26 Financial Year Outturn as of 30 September 2025.

Table 7 – Events					
Account	Approved Budget 2025/26 £	Spend to 30/09/2025 Q2 £	Outturn 2025/26 at Q2 £	Variance (under)/ over Q2 £	Comments on main variances at Q2
Employee Costs	85,370	18,771	70,670	(14,700)	Costs reallocated to Open Spaces and Markets Officer post removed.
Supplies & Services					
Printing	255	-	260	5	Letters for Strongest & Food Fest
Advertising	4,000	393	4,022	22	
Postages	-	86	86	86	
Mobile Phones	50	11	50	-	
Employee Insurance	630	315	630	-	
Health & Safety Service	1,020	-	1,020	-	
Event Costs	41,500	25,648	41,500	-	
Miscellaneous Expenses	3,400	-	3,400	-	
Grants & Contributions	17,000	-	17,000	-	
	67,855	26,453	67,968	113	
Third Party Payments					
Street Cleaning	1,420	710	1,420	-	
	1,420	710	1,420	-	
Support Services					
Communication & Marketing Recharge	1,363	682	1,360	(3)	
Finance Recharge	3,410	1,705	3,410	-	
HR & Payroll Recharge	2,710	1,355	2,710	-	
	7,483	3,742	7,480	(3)	
Income					
Event Space Hire & Events Income	(2,000)	(2,285)	(2,285)	(285)	
	(2,000)	(2,285)	(2,285)	(285)	
Grand Total	160,128	47,391	145,253	(14,875)	

Table 8 details the forecast outturn for the maintenance of the Town Centre for the 2025/26 Financial Year Outturn as of 30 September 2025.

Table 8 – Town Centre Maintenance					
Account	Approved Budget 2025/26 £	Spend to 30/09/2025 Q2 £	Outturn 2025/26 at Q2 £	Variance (under)/ over Q2 £	Comments on main variances at Q2
Employee Costs	76,210	39,319	78,040	1,830	As a result of the pay award.
Premises					
Business Rates	2,470	2,470	2,470	-	
Electric	600	515	870	270	Overspend as a result of utility rates.
Rental Fees	3,825	-	3,750	(75)	
Depot Recharge	480	240	480	-	
	7,375	3,225	7,570	195	
Transport					
Vehicles	7,270	3,635	7,270	-	
	7,270	3,635	7,270	-	
Supplies & Services					
Equipment Purchases	2,550	-	2,550	-	
Materials	4,182	715	4,180	(2)	
Clothing	710	-	710	-	
Employee Insurance	560	280	560	-	
Mobile Phones	50	11	50	-	
Purchase & Provisions	6,191	3,711	6,150	(41)	Anticipated underspend on provisions.
	14,243	4,717	14,200	(43)	
Support Services					
Finance Recharge	4,750	2,375	4,750	-	
Communication & Marketing Recharge	681	341	680	(1)	
Training Recharge	210	105	210	-	
HR & Payroll Recharge	3,780	1,890	3,780	-	
	9,421	4,711	9,420	(1)	
Grand Total	114,519	55,607	116,500	1,981	

Table 9 details the forecast outturn for administrative functions for the 2025/26 Financial Year Outturn as of 30 September 2025.

Table 9 – Administration					
Account	Approved Budget 2025/26 £	Spend to 30/09/2025 Q2 £	Outturn 2025/26 at Q2 £	Variance (under)/ over Q2 £	Comments on main variances at Q2
Employee Costs	4,900	2,452	4,905	5	
Supplies & Services					
Grants Programme	13,402	1,935	12,000	(1,402)	
EHC Grants	-	-	-	-	
London Road Running Costs	1,040	414	1,040	-	
Equipment Maintenance	1,051	-	1,050	(1)	Speed indicator device.
Footway Lighting Electricity & Maintenance	4,200	-	4,200	-	
Employee Insurance	40	20	40	-	
	19,733	2,369	18,330	(1,403)	
Third Party Payments					
Street Cleaning	26,140	-	-	(26,140)	Service review savings.
	26,140	-	-	(26,140)	
Support Services					
Finance Recharge	310	155	310	-	
Communication & Marketing Recharge	511	256	510	(1)	
HR & Payroll Recharge	250	125	250	-	
Property Services Support Recharge	640	320	640	-	
Caretaker Service Recharge	360	180	360	-	
Assistant Director Recharges	2,030	1,015	2,030	-	
Democratic Services Support Recharge	3,422	1,711	3,420	(2)	
	7,523	3,762	7,520	(3)	
Grand Total	58,296	8,583	30,755	(27,541)	